

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL
DISTRICT**

Monday, February 19, 2018

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, February 19, 2018 at the Central Office Board Room, 401 South Pine Street, Valley, Nebraska 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Jeff Clauson: Present

Kelly Hinrichs: Present

Luke Janke: Present

Elizabeth Mayer: Absent

Pat McCarville: Present

Sue McKie: Present

Liz Mayer arrived at 7:02 p.m.

1. Call to Order

President Kelly Hinrichs called the regular meeting to order at 7:00 p.m. Dr. Hinrichs noted the Open Meetings Act was posted on the wall of the Board Room for public review.

2. Public Communications and Correspondence

No comments or correspondence.

3. Approval of Agenda

Motion to approve agenda as presented Passed with a motion by Sue McKie and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Pat McCarville: Yea, Sue McKie: Yea
Yea: 5, Nay: 0

4. Administrative Reports

4.1. Superintendent's Report

4.2. Financial Report

5. Consent Agenda

Motion to approve Consent Agenda Passed with a motion by Pat McCarville and a second by Sue McKie.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

5.1. Approve Minutes

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff

6. New Business

6.1. Tech Ten

Tech Ten was cancelled for February.

6.2. HUMANeX Presentation of Student and Parent Engagement Survey Results

Kate Faughn, HUMANeX Specialist, presented the results of DC West's Student and Parent Engagement Surveys taken the fall of 2017.

6.3. DLR Presentation of the Elementary Project Design

Alex Henery, Tetrad Property Group, discussed the progress on the design of the DC West Elementary Project.

6.4. Approve Construction Manager at Risk (CMR) Findings and Recommendations for the Elementary Project

Discuss, consider and take all necessary action with regard to the Findings and Recommendations of the Selection Committee for the position of Construction Manager at Risk (CM@R) for the construction of the four (4) separate elementary school facility projects to be constructed concurrently, located generally at 401 Pine Street, Valley, Nebraska (hereinafter "the Projects") under the Political Subdivisions Construction Alternatives Act, Neb. Rev. Stat. §§ 13-2901, et. seq.

Motion and Resolution to approve the selection committee's findings and recommendations of Boyd Jones Construction as Construction Manager at Risk Passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

6.5. Approve 2018-19 School Year Calendar

A calendar committee made up of staff members and parents met on Thursday, February 8th, to draft the 2018-2019 calendar. They recommend this calendar for approval.

Motion to approve the recommended calendar for the 2018-19 school year as presented Passed with a motion by Sue McKie and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Sue McKie: Yea
Yea: 6, Nay: 0

6.6. Authorize BCDM Letter to Proceed Summer of 2018 Projects

The Board received a proposed amendment or notice to proceed from BCDM for the Summer 2018 Projects.

Motion to authorize the amendment to contract as proposed from BCDM for the Summer of 2018 projects Passed with a motion by Jeff Clauson and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Sue McKie: Yea
Yea: 6, Nay: 0

6.7. Approve Certificated Staff Resignations

The following resignation/retirements were submitted:

Anne Marie Little, Elementary School Psychologist/Guidance Counselor
Shirley Bruner, Elementary Special Education
Denise Schultz, High School Spanish Teacher

Motion to approve the resignation of Anne Marie Little, Elementary School Psychologist/Guidance Counselor, Denise Schultz, High School Spanish, and retirement of Shirley Bruner, Elementary Special Education Teacher Passed with a motion by Pat McCarville and a second by Sue McKie.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Sue McKie: Yea
Yea: 6, Nay: 0

6.8. Approve Certificated Staff Additions for the 2018-19 School Year

Dr. Polonic informed the Board that the district has been very frugal with the addition of staff even though enrollment has increased by 166 students in the past five years.

Based upon research of data and many discussions of administration and staff, the following staff

additions are recommended to the Board of Education for approval for the 2018-19 school year.

Addition of .25 FTE Elementary Music (will increase the current .5 FTE teaching grades K-2 to teaching grades K-3)

Rationale: Due to an increase of enrollment in the elementary school over the past two years and 36 sixth grade students having to take music in the same class, the administration recommends adding .25 FTE to the already .5 music position that is being advertised to enable that person to teach grades K-3 and Mrs. Beyl to teach grades 4-12.

Addition of 1.0 FTE Early Childhood Special Education Teacher (Home based birth-3 and as needed PK-K)

Rationale: Current Birth to age 3 (Part C) Caseload 2017-2018: 11 children, 12 visits per month

Number has ranged from 10-17 children served since the 2014-2015 school year.

Use of the primary service provider model (PSP model) would be possible with an Early Childhood Special Education teacher. The PSP model is a model in which one service provider provides support and coaching to families, while collaborating with other service providers.

Addition of 1.0 FTE Elementary Special Education Teacher

Rationale: Significant growth in the both the number of students and the increase of the needs of special education students warrants increase in staff. Weighted caseload formulas project the number of staff needed based upon the needs of the students.

2014-2015

Caseload Weight: 39

Projected Number of Teachers: 1.95

2015-2016

Caseload Weight: 34

Projected Number of Teachers: 1.7

2016-2017

Caseload Weight: 56

Projected Number of Teachers: 2.8

2017-2018

Caseload Weight: 68

Projected Number of Teachers: 3.4 (currently staff 2.5)

2018-2019

Caseload Weight: 69

Projected Number of Teachers: 3.45 (recommend 3.0 + ECSPED)

This elementary hire also allows us also to add .5 FTE Special Education at the middle school to allow for flexibility in scheduling, sharing special education staff across grade levels (6-8) and allow for better staff retention since this teacher is on one building schedule.

Addition of 1.0 FTE High School and Middle School STEM/ Freshman Seminar

Rationale: Due to the demand for STEM classes that were started this year in middle school and high school, as well as a partnership opportunity with 3M and Southeast Community College (Milford Campus), the administration recommends appointing Mr. Maline to an added position of 1.0 High School Middle School STEM and open the middle school math position for hire. Mr. Maline would also assist some freshman needing transition to high school in a freshman seminar during their high school schedule for 1-2 periods of the day. The remainder of his schedule would be filled with middle and high school courses in STEM.

Motion to approve the addition of certificated staff positions for the 2018-19 school year; .25 FTE Elementary Music, 1.0 FTE Early Childhood Special Education, 1.0 FTE Elementary

Special Education, 1.0 FTE High School and Middle School STEM/ Freshman Seminar Passed with a motion by Pat McCarville and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat

McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

7. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate. Matters came to the Board that need to be handled in closed session to protect the confidentiality of an individual.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

Motion to enter in Executive Session at 8:13 p.m. Passed with a motion by Jeff Clauson and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat

McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

7.1. Reconvene to Regular Session and Adjournment

Motion to reconvene to regular session and adjourn at 8:38 p.m. Passed with a motion by Jeff Clauson and a second by Sue McKie.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat

McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

Linda Chitwood, Board Secretary Pro Tem

Dr. Melissa Poloncic, Superintendent